



SHRI SHIKSHAYATAN COLLEGE **11, LORD SINHA ROAD, KOLKATA – 700071**

INFORMATION BROCHURE FOR ADMISSION TO THE POST-GRADUATE
COURSES OF SHRI SHIKSHAYATAN COLLEGE AFFILIATED TO THE
UNIVERSITY OF CALCUTTA IN M.COM. (FINANCE & MARKETING)

Course Subject	Special	Paper
M.Com. (2 years duration- Morning classes)	M.Com.	Marketing & Finance

ELIGIBILITY FOR ADMISSION TO M.COM. COURSE

- I. Three years Honours Graduates of the B.Com. Examination of this University of the Current and just previous year.
- II. First Class Honours Commerce graduates from other recognised Universities.

Candidates passing Honours / Major Courses in Commerce with First Class in Under Graduate Degree Levels from Indira Gandhi National Open University, Netaji Subash Open University and the Distance Education Programmes of other Universities in West Bengal.

Rules regarding admission of other than Calcutta University candidates:

- 1) First class Honours graduates in Commerce from other recognized University in the system of (10+2+3) of the current and previous years are eligible to apply.
- 2) Candidates passing Honours / Major courses in Commerce with First Class in Under Graduate Degree Level from Indira Gandhi National Open University / Netaji Subash Open University and Distance Education Programmes of other Universities of West Bengal are also eligible for admission under 5% reserved quota.

ADMISSION PROCEDURE:

- 1) Students of Commerce who have passed three years degree course (10+2+3) with Honours of Calcutta University and Honours after Graduation (Special Honours) in Commerce shall be eligible for admission.
- 2) One Year Honours Candidates may also apply.
- 3) First Class Honours graduates from other recognised Universities are also eligible to apply.

RULES REGARDING REGISTRATION AND MIGRATION: **(For those who are from other recognised University)**

Candidates from other recognised Universities, admitted to P.G. Courses should submit a registration and Migration form along with their migration certificate of the previous University and attested copies of the Mark sheets to the Cashier along with the requisite fees for registration.

N.B. Registration is necessary for each and every other University candidates immediately after her admission to P.G. courses to avoid difficulties.

RULES AND REGULATIONS IN RESPECT OF RESERVED QUOTA:

The following seats are reserved in M.Com Course for the under mentioned categories:-

- a) ***For SC/ST*** – 22% and 6% respectively of the total seats of the concerned subject. (13 and 4 seats respectively)

N.B. SC/ST candidates should submit SC/ST Certificate issued as per the West Bengal Government SC/ST (identification) Act 1994.

- b) ***For Handicapped*** – 3% of the total seats of the concerned subject. (2 seats)

N.B. Physically Handicapped should submit a certificate issued by Dean, Secretary, Faculty of Medicine, C.U.

- c) ***For Other Recognized University candidates*** - 5% of the total seats in the M.Com Course. (3 seats)

N.B. Only first class Honours are eligible.

- d) ***Back Year / Years candidate*** - 5% of the total seats in the course. (3 seats)

N.B. The highest marks of the candidates considered from the back year must tally with the lowest marks of the candidate admitted in the current.

- e) ***Sport Quota*** - Total 4 (Four) seats,

N.B. Candidate should attach sports certificates of University Blue / Participation in National / International Level games and sports arranged by Govt. Recognised Association /Federation etc. subject to the condition that the performance of the individual / team has been within the first three position of the Championship / Tournament.

- f) **Military Quota:** 5 seats will be reserved for the children of the Ex-military servicemen who have died or have become disabled in the battle field provided they are otherwise eligible.

RULES FOR COLLEGIATE / NON- COLLEGIATE / DIS-COLLEGIATE CANDIDATES:

Selected candidates are requested to attend their classes from the very beginning of the session. The candidates who will take admission after commencement of the session, their percentage of class attendance will be counted from the very next day of their admission.

- a) **Collegiate Candidates:** Students are required to attend at least 65% of the total lectures delivered to them in the session to complete the said course. They are eligible to appear at the University Examination (vide C.U. Notification No. CSR/10/99)
- b) **Non- Collegiate Candidates:** The candidates whose percentage of class attendance is 55% and above but below 65% of the total lectures delivered to them in the session will be treated as Non-Collegiate candidates. They may be sent up at the University Examination if their short percentage is condoned by the appropriate authority (vide C.U. Notification No. CSR/10/99).
- c) **Dis-Collegiate Candidates:** The candidates whose percentage of class attendance falls below 55% of the total lectures delivered to them in the session will be traded as Dis-Collegiate candidates. They are not eligible to appear at the University Examination. They may take readmission (vide Section No.13)

RULES REGARDING RE- ADMISSION:

The regular candidates, who become dis-collegiate due to shortage of percentage, will be given one more chance to appear as regular candidates both for Part I and Part II Examinations after being readmitted in the immediately following year and after having cleared their particular requirements.

The percentage of the above mentioned students will be counted on the basis of the dates of admission of them (vide C.U. Notification No. CSR/44/98).

Notification regarding admission to Second year course.

Class of Part II course will commence immediately after the Part I examination. Candidate who has completed the Part I examination will be permitted to attend such classes. Percentage of attendance will be counted from the date of commencement of Part II classes. Admission to Part II classes will be only after the publication of Part I results. However, she who fails to secure the qualifying marks in Part I examination shall have to discontinue Part II classes after the publication of Part I results. The candidate is to take admission to Part II classes immediately as a regular student only after being qualified at the Part I examination (vide C.U. Notification No. CSR/144/2001).

CANCELLATION OF ADMISSION:

If any student remains absent from her classes continuously for fifteen days of thirty days (with interruptions) within the first two months from the date of her admission, her name will automatically be struck off the rolls. Fees submitted by the students at the time of admission shall also be forfeited.